

EEV Collaboration Guidelines for EE TEAM. December 2005

Individual

Fall 2005: EEV collaboration questionnaire tells the story of the individual in the context of the group and the project. Synthesis Journal asks about the entire EEV experience in Fall '05.

Group

Fall 2005: Present your progress and your plans on 12/14/05 in Fair-like setting

Structure and Content. Each collaboration group will write one planning proposal describing their project (see proposal format below). This proposal must be web-based.

The Proposal Format:

What? This should begin with a crisp, clear paragraph getting at the essence of your proposal. What is it all about? Anyone should be able to read this and see your project. There should be at least one more paragraph but as many as you wish, telling more of the details of what you hope to do.

Why (the PG/S anchors)? Tell your initial ideas about what theories, ideas, issues, needs, are addressed in your project (e.g., the anchoring of your project in theory and/or relation to others' work in the field). We will discuss with you how to move from your initial ideas to a polished grounding of your project. This may be as simple as a commentary telling in a few paragraphs how the work relates to the field and to learning theory with links out to information on works in the field and to theory (either in paper or on the web). Include a list of references with annotations for the polished version. Use APA formatting or identify any other formatting style you use. Throughout the year we will delve deeper and deeper into the why. We will ask you to develop your anchors to ground your work solidly, month by month.

How? How do you plan to do your project? Will you be linked to events and activities? If so, when and how will these occur and how will they be a part of what you do? Make the "how" section tell your plans for the project.

When? Make a timeline for yourselves. Create a timeline from now through the end of the year and design your year. For each major task on your timeline, list who in your collaborative group will be responsible for the accomplishment of that task.

Who? Who will participate? While this collaborative project is a collective effort, list the internal task organization and identify what each member of the collaboration will do in creating the final product. Who are your partners in your EE TEAM and with others outside of your TEAM? Who will be the audience of any events you hold? Who will be the audience of your website?

How assessed? How will you know if you are successful? Design ways to ask others to assess and assess yourselves. This year we will look at assessment and action research as part of our program. Assessment plans will be due periodically, revised, and shared with others.

When will your collaboration plans be ready? With your input, we will design our Spring semester with and for you.